



# INDEPENDENT PARTY RECEIVING FORM

## ST. PAUL PREPARATORY SCHOOL

**This form must be submitted for all overnight student travel with a third party.**  
*It is the responsibility of the student to submit this form at least 2-4 weeks prior to departure.*  
*Edited or incomplete forms will be considered invalid.*

### Student information

Name of Student	Home Country	
Destination	Date of Departure	Date of Return

### Independent Party Receiving Agreement

*Please initial that you agree with the following statements:*

\_\_\_\_\_ I confirm that I am at least 25 years old.

\_\_\_\_\_ I confirm that I have the Nacel Open Door office Emergency Contact number (800-622-3553)

\_\_\_\_\_ I confirm that I have a copy of the Nacel Open Door program rules and insurance information.

\_\_\_\_\_ I confirm that I have read the student Travel Proposal and will uphold all aspects of the proposal.

\_\_\_\_\_ I have a copy of the Student's agreement and medical release with Nacel Open Door.

\_\_\_\_\_ I am aware that the student is traveling in the United States with a F-1 visa. There are restrictions placed on students holding a F-1 visa, and before I take any action that may jeopardize the student's Visa Status I will consult with U.S. Homeland Security.

\_\_\_\_\_ I will contact Nacel Open Door should the student become ill or injured.

\_\_\_\_\_ I will immediately contact Nacel Open Door Travel at the number above if there are any changes in the student's travel plans.

**Please provide proof of age with this form (i.e. copy of driver's license, copy of passport, etc.)**

I promise to ensure the safety and well-being of the above named student while she/he travels or stays with me. I will follow all state and federal laws, as well as the rules that govern Nacel Open Door's program while the student remains in my care. I have attached a copy of my ID/Driver's License.

Printed name	Age	Telephone	
Address	City	State	Zip
Signature	Date		

**Submit completed forms to the front desk OR email to [information@stpaulprep.org](mailto:information@stpaulprep.org), OR fax to: 651-288-4616**

This form can also be found at [www.stpaulprep.org/forms-and-resources.html](http://www.stpaulprep.org/forms-and-resources.html)

St. Paul Preparatory School reserves the right to reject any travel proposal